

Memo

To: Chevy Chase Village Board of Managers
From: Katherine Clark Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook, Village Manager
Date: June 4, 2013
Re: Village Hall Use for May 2013

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of May 2013.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) — Reception, Children's Birthday Party, Children's Birthday Party	3	\$500.00
Community Use— Board of Managers Meeting, Tree Committee Meeting, Audit Committee Meeting, Classical Music Concert	4	\$0.00
Fee Waiver Use/Public Use— Chevy Chase @ Home's Meet and Mingle Event, Chevy Chase @ Home evening Event, Section 5 Meeting, Garden Club Meeting	4	\$0.00